POSTER GUIDELINES FOR EPA GRADUATE FELLOWSHIP CONFERENCE

If you have already produced a poster for another conference and wish to use it for this one, please do so. However, if you are in the process of creating your poster, we encourage you to use the attached template and these guidelines. Please remember to **PROOFREAD!!!**

POSTER TEMPLATE

Please note: You must indicate if you will be presenting a poster and provide the poster title where indicated on the registration Web site. The Web Site is link is:
www.scgcorp.com/2006fellowship/registration.

THE SUBSTANCE
♦ Posters should be designed to convey information in an easy-to-view format, conducive to walk-through traffic, and should include the following:
- The environmental issue being addressed
- The scientific approach to resolving the issue
- Interdisciplinary work done in both conducting the work and applying the results
- The impact that your research has made or expects to make on the issue

♦ Information for the poster should include the following:

A. Across the top, provide your name, school, city and state of the school.

B. Overview or Abstract. Include a brief abstract describing the focus of the research, why these research questions are of interest, and the research approach (e.g., main research projects or disciplines).

C. Research Highlights. Describe the research project. Write a project description appropriate for a lay audience. Emphasize findings and include colorful graphics. Also, include a concise statement of the impact or importance of the research (e.g., please look at a prize-winning poster from the 2004 EPA Science Forum at http://es.epa.gov/ncer/publications/science_forum/posters/pdf/2004_egan.pdf

D. **Miscellaneous.** Include, as appropriate, a list of partners, key publications, and Web site for more information.

POSTER SIZE
♦ If you are using this template, we would like the final poster to be at least 24" high x 36" wide (landscape) and no bigger than 36" high x 54" wide (landscape).

♦ Because PowerPoint limits the size of a page that a file can be, this template page setup is 18" by 12". You can prepare the file at these dimensions, then use the "scale to print" or 400% feature of the poster printer driver to produce the larger size. The final size should be 72" by 48".

POSTER STYLE

- Font size for the top line that includes your name and school is already set in the template.
- For the body of the poster use upper/lower case Ariel for the header, subheads and body text.
    - Header font size – 36 point
    - Subhead font size – 24 point
    - Body text – 14 point
- FYI: Any charts or graphs prepared in PowerPoint should print in a larger size without being distorted. EPS files (phone or illustrations for example) will print very well. Bitmap files however will be fuzzy when printed at a larger scale.

If you have additional questions, please contact Karen Ellis, The Scientific Consulting Group, Inc., at 301-670-4990.